

Constitution and Bylaws of the Friends of the Hudson Public Library

Article I-- Name:

The name of this organization shall be the **FRIENDS OF THE HUDSON PUBLIC LIBRARY**

Article II – Purpose:

Section 1: The purpose of this organization shall be to stimulate the interest of the community in the services and needs of the Library, and to promote a program of assistance through volunteer help and fundraising that will enable the Library to provide programs and services of interest to the community.

Section 2: Notwithstanding any other provisions of these articles, the corporation is organized exclusively for one or more of the purposes as specified in Section 501(c) (3) of the Internal Revenue Code of 1954, and shall not carry on any activities not permitted to be carried on by a corporation exempt from Federal income tax under IRC section 501(c) (3) or the corresponding provisions of any subsequent Federal tax laws.

Section 3: No part of the earnings of the corporation shall inure to the benefit of any member, trustee, director, officer of the corporation, or any private individual (except that reasonable compensation may be paid for services rendered to or for the corporation), and no member, trustee, director, officer of the corporation, or any private individual shall be entitled to share in the distribution of any corporate assets on dissolution of the corporation.

Section 4: No substantial part of the activities of the corporation shall be carrying on propaganda, or otherwise attempting to influence legislation (except as otherwise provided by Internal Revenue Code Section 501(h), and does not participate in or intervene in (including the publication or distribution of statements), any political campaign on behalf of any candidate for public service.

Section 5: In the event of dissolution all of the remaining assets and property of the corporation shall, after necessary expenses thereof, be given to the Hudson Public Library Gifts and Grants Trust Fund and spent at the discretion of the Board of Library Trustees.

Section 6: In any taxable year in which the corporation is a private foundation as described in IRC Section 509(a), the corporation shall distribute its income for said period at such time and manner as not to subject it to tax under IRC Section 4942 and the corporation shall not (a) engage in any act of self-dealing as defined in IRC Section 4941(d), retain any excess business holdings as defined in IRC Section 4943(c), (b) make any investments in such a manner as to subject the corporation to tax under IRC Section 4944, or (c) make any taxable expenditures as defined in IRC Section 4945(d) or corresponding provisions of any subsequent Federal tax laws.

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Article III – Membership and Dues:

Section 1: Membership in this organization shall be open to all individuals in sympathy with its purposes, and to representatives of organizations and clubs when such representation is desired.

Section 2: Membership shall be defined in terms of payment of annual dues designated by the following categories:

Number	Category	Amount
1	Student	*Free
2	Individual/Family	\$25.00
3	Supporting	\$50.00
4	Sponsor	\$75.00
5	Patron	\$100.00
6	Benefactor	\$150.00

*A student membership does not entitle the bearer to the Friends Members Only Preview of the book sale.

Annual dues shall be payable during the month of January. The membership year runs from January 1st to December 31st. Membership for those people who join at the book sale in October shall run from October to December of the following year.

Article IV – Officers:

Section 1: The officers of this organization shall be President, Secretary, Treasurer, and Library Director. All officers shall serve without compensation. Vacancies of the offices of Secretary and Treasurer during the one-year term shall be appointed by the President. Vacancies of the President shall be appointed by agreement of the Library Director and the other officers.

Article V – Duties of Officers:

Section 1: The President of the Friends of the Hudson Public Library shall call meetings when necessary, organize all mailings and publicity, and confer with library staff to plan forthcoming events. The president shall have the authority to appoint committees consistent with the purposes of this organization.

Section 2: The Secretary shall take minutes during all meetings of the Friends, be responsible for the membership list and dues and print and collate mailings.

Section 3: The Treasurer shall be authorized to expend general funds to meet the operating expenses of the Friends. The Treasurer shall make all deposits, maintain the books, pay all bills, and file necessary tax returns. In October and April, the Treasurer shall make available a full accounting of all financial activities (a balance sheet and a statement of receipts and expenditures) to the Officers of the Friends of the Library, the Library Director and the Hudson Public Library Board of Trustees.

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Article VI –Meetings:

Section 1: The organization shall hold an annual meeting each October for the election of officers, and other meetings as the President and/or Library Director shall determine. Notice of the annual meeting shall be posted in the Library and local newspaper at least two weeks in advance of the annual meeting.

Section 2: Meetings of the general membership shall be open to the general public but only members shall be entitled to vote.

Section 3: Five members including officers shall constitute a quorum sufficient for the transaction of business at any meeting of the general membership, and a majority vote of the members present shall be considered final.

Article VII–Amendments:

Section 1: This constitution may be amended by a majority vote of those members present at any duly called meeting of the organization, provided that at least seven days prior to the meeting, notice of the proposed amendment or amendments shall have been published on the Friends’ page of the Hudson Public Library website.

Article VIII–Authority:

Section 1: In as much as, the purpose of the Friends is to support Library related programs, expenditures of funds for other than Library related programs would require concurrence of the Library Director and officers. Decisions concerning programs and expenditures will be made on a rolling basis throughout the year at the recommendation of the Library Director and the membership. Any two of the officers and Director may expend up to Three Hundred Dollars (\$300) without the vote of the membership to meet a time sensitive need.

Article IX–Fundraising:

Section 1: All fundraising events must be approved by the Library Director.

Adopted March 15, 1966
Revised September 15, 1988
Revised June 24, 1991
Revised May 18, 2005
Revised October 15, 2015

President

Treasurer

Secretary

Library Director